



### Application for Renewal of GISP Certification

Name: \_\_\_\_\_

Certification Number: \_\_\_\_\_

**Please update any information that has changed:**

Job Title: _____
Organization: _____
<b>Office:</b>
Address: _____
City: _____ State/Province: _____ Zip: _____
Country: _____
Phone: _____ Fax: _____
Email: _____
<b>Home:</b>
Address: _____
City: _____ State/Province: _____ Zip: _____
Country: _____
Phone: _____ Fax: _____
Email: _____

### TOTAL RENEWAL POINTS

Achievement Categories	Total Points
Course and Conference (Total from EDU-R)	
Contributions to the Profession (Total from Con-R)	
Work Experience (Explain in Essay)	
<b>*TOTAL POINTS</b>	

I hereby affirm that the information contained within this application is truthful and valid to the best of my knowledge. I understand that any false statement may result in the removal of this application from consideration. I authorize GISCI staff to take any necessary steps to verify the claims made.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Section EDU-R Course and Conference (EDUCATION) POINTS

<b>Year or Date</b>	<b>Course or Conference Title</b>	<b>Description</b>	<b>Professional Development Hours</b>
<b>PROFESSIONAL DEVELOPMENT HOURS</b>			
<b>DIVIDE BY 6</b>			
<b>TOTAL EDUCATION POINTS</b>			

\* A minimum of 10 points is required in this area for GISP Renewal of Certification



## Section CON-R CONTRIBUTIONS TO THE PROFESSION POINTS

Type (indicate letter)	Year(s)	Description	Points
<b>TOTAL CONTRIBUTIONS TO THE PROFESSION POINTS</b>			

\* A minimum of 10 points is required in this area for GISP Renewal of Certification



## The Professional Experience Component Essay

**GISP's only need to complete this section if they cannot obtain enough points in the areas of Education/Conference points and Contributions points to meet the minimum 40 point requirement for renewal.**

**Instructions:** The Professional Experience Essay is used when points earned in the categories of Education and Contributions to the Profession alone are insufficient for renewal. Ten (10) Experience points are awarded for each year of relevant work experience. You can receive certification renewal points for up to two (2) full years of qualifying work experience. The GISP Body of Knowledge defines qualifying work experience. The Body of Knowledge can be found at [www.gisci.org](http://www.gisci.org) under renewal of certification. Your qualifying work time may be in the form of hands-on effort or the management and supervision of staff performing such work, and may be split among multiple knowledge units. You need to identify the relevant work tasks by referring to knowledge units and state the portion of your applicable GISP work experience in each unit using years of full-time equivalency (FTE). Knowledge units may be grouped under a single position description. Your judgment as to the applicability of any particular job duty to a topical area should be governed by the Code of Ethics.

**Example:** As Planning Manager for Blank County during the last five years, I was responsible for supervision of technical staff of three persons doing data extraction from aerial photography, updating zoning and subdivision maps, and using CAD files to construct GIS features. During the period, we acquired new aerial imagery through an open bid process, developed an online mapping capability, and began to use GPS units for locating utility service points. I also worked with three cities and the state DOT to develop processes for GIS data sharing.

Total FTE = 1.75 [only time related to GIS activities]. Points claimed = 17.5.

<b>TOTAL PROFESSIONAL EXPERIENCE COMPONENT ESSAY</b>	
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(Use additional sheets as needed.)



**GIS Certification Institute**  
701 LEE STREET, SUITE 680  
DES PLAINES, IL 60016

## Certification Renewal Payment Form

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Job Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Certification Renewal Fee: \$115.00

Refund Policy: Applicants who do not meet the renewal requirements upon review of their application may make a written request for a refund. Upon receipt of the written request, a refund will be issued less a \$75.00 processing fee.

**Payment Information** Fees must be received in full before a renewal application will be considered.

Payment is enclosed. (Checks Payable to GIS Certification Institute (GISCI) in US dollars drawn on a US bank)

Check # \_\_\_\_\_

VISA     MasterCard     American Express

Credit Card # \_\_\_\_\_

Exp Date: \_\_\_\_\_ / \_\_\_\_\_

Signature for Credit Card: \_\_\_\_\_

**Mail or Fax to:**  
**GIS Certification Institute**  
**701 Lee Street, Suite 680**  
**Des Plaines, IL 60016**

Questions? Contact GISCI at (847) 824-7768, Fax (847) 824-6363 e-mail: [info@gisci.org](mailto:info@gisci.org)